

**IDAHO ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES**

POLICY TITLE: NAHU Capital Conference, Region Meeting and Annual Convention travel policy
CLASSIFICATION: Meetings
POLICY NUMBER: 10-05B-MTG
MOTION: Scott Leavitt
SECONDED: Terrie Trevino
DATE APPROVED: May 2010
SUNSET DATE: 2013

PURPOSE: To financial assistant to IAHU Leaders that are asked to attend NAHU meetings, actual incurred costs by member.

POLICY: The IAHU Leaders will receive financial support to attend and travel to NAHU Capitol Conference, NAHU Region Meeting and NAHU Annual Convention.

PROCEDURE(S):

- A. It is recommended that the IAHU President, President-elect and Legislative Chair attend NAHU's Capitol Conference. IAHU will reimburse the conference registration, airfare and budgeted hotel expenses.
- B. It is recommended that the IAHU President, President-elect and Secretary attend NAHU's Annual Convention. IAHU will reimburse the conference registration, airfare and budgeted hotel expenses.
- C. IAHU will also budget additional money to assist other IAHU leaders to attend NAHU's Capitol Conference and Annual convention.
- D. It is recommended that the IAHU President, President-elect and Secretary attend NAHU's Region Meeting. IAHU will reimburse the conference registration, airfare and budgeted hotel expenses.
- E. IAHU may also budget additional money to assist other IAHU leaders to attend NAHU's Region Meeting.

FINANCIAL IMPACT

Amount in approved IAHU budget

Date

Attested by Secretary