

**IDAHO ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES**

POLICY TITLE: Complementary & Discounted Registrations
CLASSIFICATION: Meetings
POLICY NUMBER: 10-05-MTG
MOTION: Scott Leavitt
SECONDED: Terrie Trevino
DATE APPROVED: May 2010
SUNSET DATE: 2013

PURPOSE: To recognize the invaluable contribution made to IAHU by its Board of Trustees, Local Board and Convention Committee. To encourage the attendance of Award winners at the IAHU Annual Awards Banquet.

POLICY: The IAHU Board of Trustees will receive complimentary registration for IAHU Annual Awards Banquet and discounted registration to the State Convention. The past David Isern and Scott Leavitt Service award winners will also receive a complimentary registration for the IAHU Annual Awards Banquet. The spouse or significant other of each BOT member, Convention Committee member or award winner will be allowed to attend the awards banquet at a reduced price of \$25.

The members of the State Convention Committee will receive complementary registration to both the Awards banquet and the State Convention.

The members of the Local AHU boards will receive a reduced registration of \$25 to the Awards banquet.

PROCEDURE(S): Register at each event with the above described discounts.

- A. To qualify for complementary or discounted registrations the members must attend 75% of their required Board or Committee meeting & conference calls between July and March.
- B. If a Board or Committee member does not meet the standards for complementary or discounted registrations it is the responsibility of the IAHU President or Committee chair to inform the member prior to the event.
- C. If the IAHU President and/or Committee Chair believe the member would have met their commitment except for extenuating circumstances, they may request that the IAHU President waive the attendance requirement.
- D. **In cases where registration is complementary, members must submit** a registration form marked comped on the document or utilize the designated comp code for on-line registration to register attendance.

FINANCIAL IMPACT (Based on 2010 Registration Fees) - Lost Revenue Amount

Awards Banquet

of award winners x \$50

Board of Trustee members x \$50

of Local Board members x \$25

Convention

Convention Committee members x \$105

of IAHU BOT members x \$52.50

Date

Attested by Secretary